PeopleSoft HR Classes

The following schedule contains PeopleSoft HR classes for 5 modules:
Application/Selection
Benefits Administration
HR – Merit Agencies
HR – Non-Merit Agencies
Labor Relations
Training Administration

Registration Instructions: To register for any of these courses contact Ms. Patricia Smith by email at psmith@spd.state.in.us or telephone at 317/232-8029. Do NOT complete the standard training registration form.

All classes are held at the Indiana Government Center – south building – 402 West Washington Street, Indianapolis.

<u>Training Schedule</u>

Application & Selection Schedule

July 18, 2003	9 a.m. – 12 p.m.	Training Center Room C
Sept. 4, 2003	9 a.m. – 12 p.m.	Training Center Room B
October 9, 2003	9 a.m. – 12 p.m.	Training Center Room C

Benefits Administration Schedule

July 25, 2003	9 a.m. – 3 p.m.	Training Center Room C
Sept. 11, 2003	9 a.m. – 3 p.m.	Training Center Room B
Oct. 16, 2003	9 a.m. – 3 p.m.	Training Center Room C

HR – Merit Agencies (2 day training)

Aug. 12 & 13, 2003	9 a.m. – 3 p.m.	Training Center Room B
Sept. 16 & 17, 2003	9 a.m. – 3 p.m.	Training Center Room C
Oct. 7 & 8, 2003	9 a.m. – 3 p.m.	Training Center Room C
Nov. 18 & 19, 2003	9 a.m. – 3 p.m.	Training Center Room C

HR – Non-Merit Agencies (2 day training)

Aug. 19 & 20, 2003	9 a.m. – 3 p.m.	Training Center Room B
Sept. 23 & 24, 2003	9 a.m. – 3 p.m.	Training Center Room C
Oct. 21 & 22, 2003	9 a.m. – 3 p.m.	Training Center Room C
Dec. 9 & 10, 2003	9 a.m. – 3 p.m.	Training Center Room C

Labor Relations

Aug. 8, 2003	9 a.m. – 3 p.m.	Training Center Room C
Sept. 25, 2003	9 a.m. – 3 p.m.	Training Center Room C
Oct. 30, 2003	9 a.m. – 3 p.m.	Training Center Room C

Training Administration

Aug. 1, 2003	9 a.m. – 12 p.m.	Training Center Room C
Sept. 18, 2003	9 a.m. – 12 p.m.	Training Center Room C
Oct. 23, 2003	9 a.m. – 12 p.m.	Training Center Room C